



Councillor P. Honeywood
Housing Portfolio Holder
BY EMAIL

24 January 2023

Assistant director: Building & Public Realm
Town Hall
Station Road
Clacton on Sea
Essex CO15 1SE

Tel: (01255) 686933
Email: awhite@tendringdc.gov.uk

Our Ref: AW/Oneserve
Please ask for: Andy White

Dear Councillor Honeywood,

Contract Renewal of Oneserve IT System for a further three years

At its meeting on the 16 December, Cabinet resolved:

- a) approves the updated HRA 30 year Business Plan, which includes the proposed revised position for 2022/23 along with budget proposals for 2023/24;
- b) requests the Resources and Services Overview and Scrutiny Committee's comments on this latest HRA financial forecast, including the proposed changes in 2022/23 and proposed position for 2023/24; and
- c) subject to a) above, agrees to an exemption from the Procurement Procedure Rules along with the associated purchase of the Oneserve IT system covering a period of 3 years from January 2023, to support the effective administration of the housing repairs function.

The costs of renewing the Oneserve contract are: £57,897.50 per annum over three years. Funds are allocated within the HRA Budget as above.

Accordingly, I now propose to enter formally into that contract renewal with Oneserve.

If you concur, I ask that you kindly sign and return the attached pro-forma to me. If you have any questions or other comments please do not hesitate to contact me.

Yours sincerely

Andy White
Assistant Director Building & Public Realm

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As signed January 2023

TENDRING DISTRICT COUNCIL

Contract Renewal of Oneserve IT System for a further three years from January 2023

I refer to your letter dated 24 January 2023 concerning the action you propose to take under the powers delegated to you in respect of the renewal of the Contract with the Oneserve IT System in order to support the effective administration of the housing repairs function.

I CONCUR/DO NOT Concur with the actions you propose.

Additional comments (if any)

Signed

Councillor P. Honeywood
Portfolio Holder for Housing